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FYI

Food Stamp Change Reporting and New Benefits

When a client reports a change that results in an increase in food stamp benefits the AU Manager should review food stamp regulations at 106 CMR 366.120(A) to determine if this increase requires expedited action.

If expedited action is required:

- process the change to allow the AU to receive the new food stamp benefits no later than the first allotment issued ten days after the date the change was reported to the Department. In no event shall these changes take effect any later than the month following the month in which the change was reported. If the change is reported too late to adjust the next allotment, the change must be made by the tenth day of the next cyclical month.

For Example: An AU with an SSN ending in "0" reports a \$100 decrease in income during May. This AU would be eligible for increased food stamp benefits for the month of June. If the AU reported the change and it was too late for the Department to adjust the food stamp benefits normally issued on June 1, the AU Manager would issue supplemental food stamp benefits for the amount of the increase by June 10.

If expedited action is not required:

- process the change to allow the AU to receive the new food stamp benefits no later than the first allotment issued ten days after the date the change was reported to the Department.

For Example: An AU with an SSN ending in "2" reports a \$30 decrease in income on the 15th of May. This would increase the AU's June benefits. If the same decrease were reported on May 28, and the AU's normal issuance cycle was June 4, the AU's allotment would have to be increased in July.

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