#### **Continued from Page 8**

 Administration and Finance

A link entitled *Employee* Assistance Program (EAP) has been added to the list of available options. When selected, the Human Resources Employee Assistance Program website will be displayed.

• Diversity - Events

March has been designated as National Women's History Month. A summary about National Women's History Month can be accessed from the Diversity-Events option.

• Resource Inventories – Employment Resources

A link entitled *Regional Workforce Development* has been added to the list of available options.



#### FYI

## **Changes to Policy Online**

This month you will see the following changes to Policy Online.

• Online Forms

An updated version of the *Interpreter Request Form* can be accessed from the Online Forms option. Refer to the *From the Forms File* for information about the changes made to the form.

Online Guides

The *DTA Online Navigation Guide* has been updated to include this month's revisions to DTA Online.

### **FYI**

# Meeting the Work Program Requirement through Education or Training Activities

AU Managers are reminded that the following Education or Training activities meet the Work Program requirement for 12 months:

- Skills Training;
- Basic Education (GED, ESL, ABE);
- a Department-approved, non-degree education or training program at a two-year college;
- post secondary education (two-year college degree program);
  and
- the Young Parent Program (YPP).

### **FYI**

# Referrals to Domestic Violence Unit Specialist

AU Managers are reminded that **all** TAFDC, EAEDC and food stamp applicants/recipients are eligible for assistance from a DTA Domestic Violence Specialist, who provides consultation and safety assessments. When an applicant/recipient identifies himself or herself as battered or a dependent child as battered, AU Managers must immediately contact the Domestic Violence Specialist assigned to the TAO.

Page 9 March 2006