

Self-Declaration of Shelter Costs for Food Stamp/SNAP Benefits

Your Name: _____ Agency ID: _____ (if known)

Address where you live: _____

If you rent: My rent obligation is: \$_____/month
And my heat or utilities are stated below:

- Check one:
- I pay heat and utilities separate from rent
 - Heat is included in rent, but I pay electricity or service fees for air conditioning
 - Heat and cooling (AC) costs are included in rent, but I pay for other utilities
 - I get Fuel Assistance for part of my rent or for heating costs
 - I pay no heat or utilities, I only pay phone costs (land line, cell phone)

If you own a home or condo: I have the following costs for my home:

- | | |
|---------------------------|--|
| Monthly mortgage payment | \$ _____ (include the principal and interest payments) |
| Real estate taxes/month | \$ _____ (divide annual or biannual to get monthly amount) |
| Fire/home insurance/month | \$ _____ (divide annual or biannual to get monthly amount) |
| Repairs/maintenance costs | \$ _____ (average monthly amount from prior quarter or year) |
| Condo ownership/month | \$ _____ (mortgage, condo fees, etc) |

(Homeowners are usually responsible for all heating, cooling and other utility costs).

► Your signature:

I swear that the above information about my monthly shelter costs is true to the best of my knowledge and belief:

Signature: _____ Date: _____

You can use this form to **self-declare** your shelter costs. You do not need to provide a lease, rent receipt or proof of homeownership costs unless DTA determines that the information provided is questionable. You can use this form to notify your DTA worker of these expenses. Be sure to tell DTA if you pay for **any heating or cooling (AC) costs** separate from your rent (any time of year) or if you get fuel assistance to pay part of your rent.

DTA does require **proof of where you live** (your residence). This is different from how much you pay for rent or mortgage. To verify residence, you can use a bank statement, wage stub or photo ID with your address, a utility bill, a letter from a government agency with your address, a lease, statement from a roommate or other document that prove your address.

