

The Commonwealth of Massachusetts
Committee for Public Counsel Services
Private Counsel Division
Alternative Commitment and Registration Support Unit
44 Bromfield Street, Boston, Massachusetts 02108-4909

TEL. (617) 482-6212
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RECLASSIFICATION INFORMATION

What to File

- 1.) Motion or Request for Reclassification.
- 2.) Affidavit in Support of the Motion for Reclassification; and
- 3.) Memorandum in Support (*not essential, but may help you*).

With your initial request or motion, it is important to provide as much documentation to support your claim as possible.

Where to File

These documents should be mailed to:
Sex Offender Registry Board
P.O. Box 4547
Salem, Massachusetts 01970
Telephone: 978-7406400
Facsimile: 978-740-6466

Process

By filing the motion, you authorize SORB to obtain additional information to assist in its' review of your motion. For example, SORB may gather additional input from the victim or police. If SORB obtains additional information, it will mail that information to you and you will then have 20 business days to submit a written response to this additional information.

After your response to the additional information, SORB will meet to consider the materials submitted and will decide whether enough evidence exists to find that your risk of reoffense and degree of dangerousness to the public has been reduced. Your motion for reclassification and all other supporting documents will be reviewed by the full Board. If the

majority of the Board approves your motion, you will be notified of your new classification level. *There will be no hearing.*

If the full Board denies your motion, it will notify you of its decision and it will also notify you that it will not consider a subsequent motion for reclassification until three years have passed from the date of the denial of the previous motion.

How to Convince SORB to Lower Your Classification Level

In order to prevail on a Motion for Reclassification, SORB requires that you prove the following:

1. It has been over three years from the date of your final classification as a Level 2 or 3 sex offender;
2. There are no pending charges against you and you are not presently incarcerated;
3. The present classification level is not under judicial or administrative review;
4. You have been released from custody and have been at liberty for at least five continuous years;
5. You have not committed or been convicted of a sex offense since your classification hearing; and
6. New and updated information proves that your risk of reoffense and degree of dangerousness has been reduced.

In addition, new and updated information to include with your Motion for Reclassification to show that your risk of reoffense and degree of dangerousness has been reduced is listed below:

1. Any information pertaining to sex offender treatment that you have completed or are undertaking (letters, therapist reports, certificates of completion).
2. Any information tending to show that your current home situation is stable and contributes to a lower risk of reoffense (letters from family, landlord, friends, bills, payments).
3. Information showing that your physical condition is such that your risk of reoffense is low or negligible (medical records, letter from physician).
4. Recent psychological and/or psychiatric records that indicate that you are at low risk for reoffense (psychologist, physician, therapist or psychiatrist records, letters, reports).
5. Absence of alcohol and drug abuse while at liberty (Certificates, letters from programs, letters from therapists, group leaders).

6. Recent behavior and lifestyle including home situation, education/employment stability, type of employment and other non-work related activities that support lower risk of reoffense (Letters from employer, colleagues, professors, teachers, employment records, school records, letters from landlord, rent payment receipts, mortgage payments, letters from family members, letters from clergy, club or community group).
7. An updated victim impact statement.
8. Additional new information that supports lowering your classification risk (completion of probation, hardship suffered as result of Class 3 classification).