

## **PPER Email 2015- 9: Program Fee Reminder (Issued 2/6/2015)**

Clients residing in certain temporary housing types such as, but not limited to, sober houses, transitional living programs and Teen Parent Programs may be required to pay a program fee. Typically, these program fees **do not** constitute shelter-related expenses for Department financial eligibility purposes. If a client has one of these housing types and claims they pay shelter costs, the client is required to submit verification from the program. The verification must specify the amount attributed to shelter and/or utility expenses as such shelter expense claims are questionable based on their housing type.

**Remember:** If the client is not responsible for shelter expenses, you must explore if the client has a cell phone for which the client can be credited the phone Standard Utility Allowance (SUA). Pre-paid cell phones and phone cards are **not** included for this utility expense.