



Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Transitional Assistance

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Online Guide Transmittal 2024-7
February 1, 2024

To: Department of Transitional Assistance Staff

From: KP Sarah Stuart, Associate Commissioner for Change Management
for SS

Re: Cross Program: Language Updates for TAFDC parents who have additional requirements due to their age.

Overview

As part of the TAFDC Pathways to Work program redesign, the Department has made several changes to how economic assistance and engagement staff support clients in connecting to and participating in activities and meeting the work and school rules. This work also affects how these rules are operationalized for clients through language, procedural, and system changes.

The terms “Teen Parent” and “Young Parent” are being phased out of guidance as we change the language we use with families. “Parent Under 20” and “Parent Under 22” will now be used to identify parents who have additional requirements due to their age. These language changes provide clarity and avoid stigmatization. These changes took effect on August 14, 2023.

Also, The Teen Parent Living Program (TLP) is now known as the Young Parent Living Program (YPLP). All forms, brochures, and associated Online Guide pages have been updated to reflect this name change.

Purpose

The purpose of this transmittal is to advise TAO staff that:

- TLP is now known as YPLP;
 - “Teen Parent” and “Young Parent” are now known as “Parents under 20” and “Parents under 22” in order to identify parents’ additional procedural and eligibility requirements due to their age within all Online Guide material, and
 - Advise staff on updates to the school and living arrangement Online Guide pages for Parent Under 20, as well as updates on the consequences for not meeting those rules.
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**New
Online Guide
Pages**

Topic: TAFDC
Book: Program Nonfinancial Requirements
Chapter: Parents Under 20
Page: Parents Under 20 - Introduction

Topic: TAFDC
Book: Program Nonfinancial Requirements
Chapter: Parents Under 20
Page: SSS’s Responsibilities for Parents Under 20

Topic: TAFDC
Book: Program Nonfinancial Requirements
Chapter: Parents Under 20
Page: Parents Under 20 School Rules

Topic: TAFDC
Book: Program Nonfinancial Requirements
Chapter: Parents Under 20
Page: Consequences for Not Meeting School Rules

**New
Online Guide
Pages
(Continued)**

Topic: TAFDC
Book: Program Nonfinancial Requirements
Chapter: Parents Under 20
Page: Living Arrangement Rules

Topic: TAFDC
Book: Program Nonfinancial Requirements
Chapter: Parents Under 20
Page: DCF YPLP Referral

Topic: TAFDC
Book: Program Nonfinancial Requirements
Chapter: Parents Under 20
Page: DCF YPLP Referral Process

Topic: TAFDC
Book: Program Nonfinancial Requirements
Chapter: Parents Under 20
Page: Parents Under 20 Living Independently

Topic: TAFDC
Book: Program Nonfinancial Requirements
Chapter: Parents Under 20
Page: Parents under 20 TAFDC Case Closing - SNAP Impact

Topic: TAFDC
Book: Program Nonfinancial Requirements
Chapter: Parents Under 20
Page: Income from the Parents(s) of a Parent Under Age 18

**Revised
Online Guide
Pages**

Topic: SNAP
Book: Group Homes
Page: Group Homes Overview

Topic: TAFDC
Book: Program Nonfinancial Requirements
Chapter: Pregnancy
Page: Pregnancy

Topic: Cross Program
Book: EBT
Chapter: Overview- Electronic Benefit Transfer (EBT)
Page: Overview- Electronic Benefit Transfer (EBT)

Topic: Cross Programs
Book: SSPS Payments
Chapter: SSPS Benefit Procedures
Subchapter: Vendor Payments – Cash
Page: Vendor Payment Introduction

Topic: Cross Programs
Book: SSPS Payments
Chapter: SSPS Benefit Procedures
Subchapter: Vendor Payments – Cash
Page: Vendor Payments Page-Prot.Pay

Topic: Cross Programs
Book: SSPS Payments
Chapter: SSPS Invoice Procedures
Page: Types of Payment Issued by SSPS

**Obsolete
Online Guide
Pages**

Topic: TAFDC
Book: Program Nonfinancial Requirements
Chapter: Teen Parents
Page: Emergency Placement (E-Bed)

Topic: TAFDC
Book: Program Nonfinancial Requirements
Chapter: Teen Parents
Page: Teen Parents - Introduction

Topic: TAFDC
Book: Program Nonfinancial Requirements
Chapter: Teen Parents
Page: Teen Parent Case Responsibilities

Topic: TAFDC
Book: Program Nonfinancial Requirements
Chapter: Teen Parents
Page: School Attendance Requirements

Topic: TAFDC
Book: Program Nonfinancial Requirements
Chapter: Teen Parents
Page: Not Meeting School Attendance Requirements at App

Topic: TAFDC
Book: Program Nonfinancial Requirements
Chapter: Teen Parents
Page: Not Meeting School Attendance Requirements Ongoing

Topic: TAFDC
Book: Program Nonfinancial Requirements
Chapter: Teen Parents
Page: Living Arrangement Requirement

Topic: TAFDC
Book: Program Nonfinancial Requirements
Chapter: Teen Parents
Page: Teen Parenting Program

Topic: TAFDC
Book: Program Nonfinancial Requirements
Chapter: Teen Parents
Page: DCF Assessment Referral

**Obsolete
Online Guide
Pages
(Continued)**

Topic: TAFDC
Book: Program Nonfinancial Requirements
Chapter: Teen Parents
Page: DCF TPP Referral and Assessment Process

Topic: TAFDC
Book: Program Nonfinancial Requirements
Chapter: Teen Parents
Page: Teen Parent Living Independently

Topic: TAFDC
Book: Program Nonfinancial Requirements
Chapter: Teen Parents
Page: Teen Parent TAFDC Case Closing - SNAP Impact

Topic: TAFDC
Book: Program Nonfinancial Requirements
Chapter: Teen Parents
Page: Income from the Parents(s) of a Teen Parent Under 18

Questions

If you have any policy or procedural questions, after conferring with the appropriate TAO personnel, please have your Systems Information Specialists or TAO management email them to [DTA.Procedural Issues](#).

Systems issues should be directed to the Systems Support Help Desk.
