



Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Transitional Assistance

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Online Guide Transmittal 2023-23
March 2, 2023

To: Department of Transitional Assistance Staff

From:  Sarah Stuart, Associate Commissioner for Change Management

Re: **Cross Program: Updates to P-EBT Expungement Restoration Requests**

Overview

For more efficient processing of P-EBT Expungement Restoration Requests, the Department has made enhancements to the P-EBT Restoration Requests functionality in BEACON.

A message indicator has been added to the P-EBT Expunged Benefit Restoration Requests page to inform staff that they must select all available records when processing a restoration request. Records older than 180 days are not eligible for restoration approval. The system will not allow a request to be submitted unless all records are selected.

In addition, a new "Restoration" column has been added to the P-EBT Benefit History page and Benefit History page of a DTA client's Electronic Case Folder (ECF). This column identifies-restored P-EBT benefits. Benefits that have been restored will have a "Y" in the Restoration column. Restored Economic Assistance (EA) benefits will not display "Y" in the Restoration column.

There has also been a one-time data fix that automatically entered a P-EBT batch narrative for Non-DTA clients that had a P-EBT expungement from March 22, 2022 through June 13, 2022. These individuals did not have a P-EBT expungement narrative entered in their case record at the time the expungement occurred.

Purpose

The purpose of this Online Guide Transmittal is to advise staff:

- of updates made to the P-EBT expungement restoration process;
 - of updates made to the new Restoration column on the P-EBT Benefit History page and the Benefit History page for DTA clients; and
 - of the data fix that will automatically input a P-EBT expungement narrative for cases with expungements between March 22, 2022 and June 13, 2022.
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**Revised Online
Guide Pages**

Topic: COVID-19
Book: P-EBT
Page: P-EBT Expunged Benefit Restoration Requests

Topic: COVID-19
Book: P-EBT
Page: P-EBT Functionality in BEACON

Questions

If you have any policy or procedural questions, after conferring with the appropriate TAO personnel, please have your Systems Information Specialists or TAO management email them to [DTA.Procedural Issues](#).

Systems issues should be directed to the Systems Support Help Desk.
