



***Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Transitional Assistance***


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**Online Guide Transmittal 2022-8
February 3, 2022**

To: Department of Transitional Assistance Staff
From:  Sarah Stuart, Associate Commissioner for Change Management
Re: SNAP: Update to DTA Finder

Overview

The Healthy Incentives Program (HIP) encourages SNAP clients to purchase fruits and vegetables from local farmers. DTA Finder is a web-based interactive map that informs users of their nearest HIP vendors. DTA Finder includes features such as device geolocation, search filtering, individual vendor profiles, exporting to Excel, and more.

The Department has made an update to the DTA Finder website which now includes a Help button. The Help button will assist vendors and clients in utilizing the website and allow them to report issues. The following options are selectable from the drop list:

- How to use the map;
- How to use HIP;
- Report bug;
- Report inaccurate information;
- Question about DTA case;
- Help for HIP vendors; or
- Other.

Clients can access DTA Finder by visiting DTAFinder.com. Additionally, staff can assist clients by completing the inquiry online.

Purpose

The purpose of this Online Guide Transmittal is to advise staff of updates made to DTA Finder and the Online Guide.

**Revised Online
Guide Pages**

Topic:	Cross Programs
Book:	Healthy Incentive Program (HIP)
Page:	DTA Finder

Questions

If you have any policy or procedural questions, after conferring with the appropriate TAO personnel, please have your Systems Information Specialists or TAO management email them to DTA.Procedural Issues.

Systems issues should be directed to the Systems Support Help Desk.
