



*Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Transitional Assistance*


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Lieutenant Governor

AMY KERSHAW
Commissioner

**Online Guide Transmittal 2020-84
December 11, 2020**

To: Department of Transitional Assistance Staff
From:  **Sarah Stuart, Associate Commissioner for Change Management**
Re: Cross Programs: Dudley Square Transitional Assistance Office to Be Renamed Nubian Square Transitional Assistance Office

Overview

The city of Boston has officially changed the name of the Dudley Square community to Nubian Square. Accordingly, effective Monday, December 14, 2020, the Dudley Square Transitional Assistance Office will be renamed the Nubian Square Transitional Assistance Office.

Purpose

The purpose of this Transmittal is to advise staff of the name change from Dudley Square Transitional Assistance Office to the Nubian Square Transitional Assistance Office. Additionally, Online Guide pages, brochures, the BEACON application, and external resources will be updated to reflect this name change on the day it becomes effective. Clients who are serviced at the Nubian Square office will be notified of the name change as well, via text message.

**Updated Online
Guide Pages**

Book: Cross Programs
Chapter: Verifications
Subchapter: Verification Checklist (VC-1)
Page: VC-1 Q and A

**Obsolete
Online Guide
Pages**

Book: Cross Programs
Chapter: Harper/ADA
Subchapter: Adverse Action Pilot
Page: Adverse Action Pilot Overview

Book: Cross Programs
Chapter: Harper/ADA
Subchapter: Adverse Action Pilot
Page: Adverse Action Pilot Scripts

Book: Cross Programs
Chapter: Harper/ADA
Subchapter: Adverse Action Pilot
Page: Adverse Action Pilot Steps by CACs

Book: Cross Programs
Chapter: Harper/ADA
Subchapter: Adverse Action Pilot
Page: Adverse Action Reasons for Closing or Benefit Reduction

Questions

If you have any policy or procedural questions, after conferring with the appropriate TAO personnel, please have your Systems Information Specialists or TAO management email them to DTA.Procedural Issues.

Systems issues should be directed to the Systems Support Help Desk.
