



*Commonwealth of Massachusetts  
Executive Office of Health and Human Services  
Department of Transitional Assistance*

CHARLES D. BAKER  
Governor

MARYLOU SUDDERS  
Secretary

KARYN POLITO  
Lieutenant Governor

AMY KERSHAW  
Commissioner

**Online Guide Transmittal 2020-16  
February 20, 2020**

**To: Department of Transitional Assistance Staff**  
**From: Sarah Stuart, Associate Commissioner for Change Management**  
**Re: Cross Programs: Secure Jobs**

---

**Overview**

DTA is dedicated to equipping families with the skills needed to become economically independent. Access to employment opportunities is critical in achieving this goal. The Secure Jobs program focuses on supporting families to find employment while experiencing or at risk of experiencing homelessness.

Effective immediately, a new book associated with the Secure Jobs program will be available in the Online Guide.

---

**Purpose**

The purpose of this Online Guide Transmittal is to advise staff of the new book regarding Secure Jobs.

---

**New Online  
Guide Pages**

<b>Topic:</b>	Cross Programs
<b>Book:</b>	Secure Jobs
<b>Page:</b>	Secure Jobs

---

**Questions**

If you have any policy or procedural questions, after conferring with the appropriate TAO personnel, please have your Systems Information Specialists or TAO management email them to DTA.Procedural Issues.

Systems issues should be directed to the Systems Support Help Desk.