

## **FYI**

### **Criminal Offender Record Information (CORI) Checks and Child Care Payments**

Field Operations Memo 99-18 (CORI Checks for In-Home Non-Relative Child Care Providers) described the CORI process for individuals seeking approval as an In-Home Non-Relative Child Care Provider through the Office of Child Care Services (OCCS). The average time to process a CORI check until the CCR&R receives an initial CORI response is 10 days.

Applicants and recipients who intend to use in-home non-relative child care providers should be made aware that the CORI check may take 10 days or longer. CCR&Rs will NOT issue child care vouchers for an in-home non-relative child care provider until the CORI check has been approved. This means that the in-home non-relative child care provider will not be paid for any time prior to or during the CORI check process even if the CORI is eventually approved.

Applicants and recipients who are authorized to receive child care services may use licensed or relative child care while waiting for the CORI check to be approved.

Note: In rare circumstances, the CCR&R may approve a retroactive payment for an in-home non-relative child care provider for a maximum of 30 days prior to the CORI approval. For a new provider, a retroactive payment may only be approved for the time after the CORI request was submitted and only if: (1) the CORI is ultimately approved, (2) the parent had no other options for child care, and (3) the parent would be unable to get or retain employment if the voucher were not issued.

### **TAFDC “22 Month Active, Nonexempt Cases” Report**

#### **TAFDC Field Operations Memo 2000-5**

Before a case can close due to the receipt of 24 months of time-limited benefits, it must be reviewed to make sure that each month has been correctly added to the clock. As of February 1, 2000, Transitional Assistance Supervisors were responsible for the review of nonexempt cases approaching the end of the 24-month time limit. The TAFDC “22 Month Active, Nonexempt Cases” report identifies recipients who have received 22 months of time-limited benefits and continue to be active and nonexempt as of the clock accretion date. This monthly report, along with financial histories for each case, is available in ViewDirect the Monday after the clock accretion date.

- Transitional Assistance Workers must ensure each case record is in proper order and prepare each case for supervisory review by getting screen prints of the financial history and PRISM II clock screens.
- Transitional Assistance Supervisors must review each case and validate every month that was added to the clock. The Month 22 Clock Review Sheet must be completed for each case. The case must then be submitted to the Transitional Assistance Director or Assistant Director.
- Transitional Assistance Managers must check the results of the supervisor’s review, sign each Month 22 Clock Review Sheet, and make any required clock adjustments. Annotated reports must be faxed to Central Office by the 10th of the following month.