



Argeo Paul Cellucci
Governor

Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Transitional Assistance
600 Washington Street • Boston MA 02111

William D. O'Leary
Secretary

Claire McIntire
Commissioner

Fax 97- 149
Field Operations Memo 97-61
September 29, 1997

To: Local Office Staff

From: Joyce Sampson, Assistant Commissioner for Field Operations

Re: Preconversion Clean-up of Noncitizen Cases Eligible for State Supplemental Food Stamp Benefits III (PRISM)

Background

Recently, the Department implemented the State Supplemental Food Stamp Program (SSFSP). This state-funded program is intended to provide nutritional assistance to noncitizens made ineligible for the Food Stamp Program (FS) based solely on ineligible noncitizen status in accordance with 106 CMR 362.220.

A series of Field Operations Memos have been issued throughout SSFSP implementation providing instructions for coding SSFSP-eligible cases/dependents. Appropriate coding of these cases/dependents in accordance with these memos will enable the system to:

- ◆ issue EBT SSFSP benefits for September and October; *and*
- ◆ automatically convert most of these cases/dependents to the SSFSP for November 1997 cyclical food stamp benefits.

This memo provides instructions for an additional preconversion clean-up report.

**Potential
SSFSP -
Eligible
Noncitizens
Based on
PRISM Coding
Report**

A report titled *Potential SSFSP-Eligible Noncitizens Based on PRISM Coding* will be distributed to local offices during the week of September 29, 1997. This report matched noncitizens coded on PRISM II with an ineligible FS noncitizen status who are coded as active FS recipients on PACES.

This report is sorted by CAN within TAO. The case SSN, case name, dependent name and dependent SSN for each dependent coded on PRISM II in an ineligible FS status is listed on the report.

A review of PACES, the case record and/or PRISM II is necessary to determine which household members may be eligible for SSFSP benefits.

If SSFSP-eligible, refer to the Quick Reference Guide for Coding SSFSP-Eligible Cases to ensure that the case is *appropriately coded and keyed on or before October 23, 1997* for October EBT SSFSP benefit issuance.

The worker must annotate the report with the action taken and retain it until conversion to SSFSP is completed.

Note: Additional clean-up reports will be developed and distributed, if necessary, before SSFSP conversion.

**Offices Not
Receiving
Clean-Up
Report**

The following *five* offices will not receive the clean-up report described above.

Athol Nantucket North Adams Oak Bluffs Orleans

Questions

If you have any questions, please have your Hotline designee call the Policy Hotline at (617) 348-8478. Systems questions should be directed to Customer Support Services at (617) 348-5290.
