



Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Transitional Assistance
600 Washington Street • Boston, MA 02111

MITT ROMNEY
Governor

KERRY HEALEY
Lieutenant Governor

RONALD PRESTON
Secretary

JOHN A. WAGNER
Commissioner

Field Operations Memo 2004-4
February 2, 2004

To: Transitional Assistance Office Staff

From:  Cescia Derderian, Assistant Commissioner for Field Operations

Re: Custodial Parent Notice from DOR - TAFDC

Purpose of Memo

This memo informs TAO staff that DOR has developed a new notice that is sent monthly to current and former TAFDC recipients telling them about the child support collected in the previous month.

Who Gets This Notice

DOR is sending the *Custodial Parent Notice of Child Support Collection For XXXX*, Attachment A, to current TAFDC recipients and former TAFDC recipients with assigned arrears, but only if DOR has collected (and disbursed) support in the prior month. The notice shows the total collected, broken down by noncustodial parent (there may be more than one noncustodial parent), the amounts applied to current obligations and arrears, and the amount paid to the family. Please note that this notice does not specify any amounts retained by the Commonwealth to reimburse public assistance, and does not reflect any DEFRA payments (passthrough payments) made by DTA.

The first copies of this notice were sent to about 23,000 current and former TAFDC recipients at the end of December, 2003 and contained collections information for November, 2003. December notices went out the week of January 12, 2004. Starting in February 2004, notices for the previous month will be run over the first full weekend of each month, (i.e., notices about January collections will go in the mail starting Monday, February 9).

Questions on the Notice If current or former TAFDC recipients have questions on this notice, they should call the telephone number of the DOR Customer Service Bureau listed on their notice.

Questions If you have any questions, please have your Hotline designee call the Policy Hotline at 617-348-8478.

The Commonwealth of Massachusetts
Department of Revenue
Child Support Enforcement Division



SSN:
PIN:

CUSTODIAL PARENT NOTICE OF CHILD SUPPORT COLLECTION FOR

Dear :

The Child Support Enforcement Division of the Massachusetts Department of Revenue (DOR) collects and distributes child support for your family. This notice tells you how much child support DOR collected on your behalf from your child's other parent for the period stated above and how much of the amount collected was paid to you.

Our records show that all or part of your support rights are assigned to the Department of Transitional Assistance (DTA). This is because you receive public assistance now or received public assistance in the past. This means the state may be required to keep all or part of the support collected as repayment for the assistance you and your children received.

If the amount of support collected is greater than the amount that DOR paid to you, all or part of the collection may have been applied to repaying public assistance, repaying payments sent to you in error or penalties and fees retained by the state. Please note that DOR is required to hold certain kinds of collections, such as tax refund intercepts and bank levies, in order to give the other parent time to appeal before we send the collection to you. Amounts that we are holding are not shown on this notice, but will be shown on a future notice once any amounts on hold are distributed to your case. If the amount that DOR paid to you is greater than the amount collected in this month, the amount paid to you may include amounts collected in a prior month.

If you have any questions, please log onto our web site at () or call our **Customer Service Bureau** at ().

CUSTODIAL PARENT NOTICE OF CHILD SUPPORT COLLECTIONS
MONTH OF

SSN:
 PIN:

NONCUSTODIAL PARENT	CASE #	AMOUNT COLLECTED
TOTAL COLLECTED		

TOTAL CURRENT SUPPORT COLLECTED	
TOTAL PAST DUE* COLLECTED <small>*This amount includes payments toward arrears, interest, penalties and fees.</small>	

TOTAL AMOUNT PAID TO YOU	
---------------------------------	--

For additional information about this statement, please read the reverse side of this notice.