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Fax 97-122
Field Operations Memo 97- 53
August 19, 1997

To: Local Office Staff
From: Joyce Sampson, Assistant Commissioner for Field Operations
Re: SSI Noncitizens in NPA/FS Cases No Longer Eligible for Food Stamp Benefits May Be Eligible for State Supplemental Food Stamp Program Benefits

Background

To identify SSI noncitizens who may be ineligible for food stamp (FS) benefits under the new noncitizen provisions, the Department matched our recipient masterfile against a Social Security Administration (SSA) list of SSI recipients potentially ineligible for FS benefits due to noncitizen status.

These recipients may be eligible for State Supplemental Food Stamp Program benefits. **Appropriate coding of these individuals/cases will enable the system to automatically convert these noncitizens for SSFSP benefits.**

Report

A report entitled *List of Active Category 9 Noncitizens Who Might be Affected by New Food Stamp Program Rules* will be sent to local offices on Tuesday, August 19, 1997. This report lists SSI recipients in NPA households with certification periods expiring after the August ATP cycle. This report is sorted by CAN within TAO.

**NPA Food
Stamp
Households
Containing SSI
Noncitizens**

Workers must schedule an eligibility review for each case listed on this report as soon as possible. The worker must determine whether the case remains eligible for FS benefits in accordance with 106 CMR 362.220.

If *eligible*, recertify the category 9 case according to current procedures.

If *some* household members in a category 9 case are ineligible for FS benefits, the worker must:

- ◆ **On Day 1** enter the number of noncitizen(s) eligible for the SSFSP in the Filing Unit Block in the FIW1 section of the category 9 Worksheet. *This two-digit entry in the Filing Unit Block will identify cases which contain SSFSP-eligible members; and*
- ◆ **On Day 2:**
 - close the ineligible household member(s) using AR 44 in Block 92; *and*
 - prorate the income and shelter expenses of the household in accordance with Field Operations Memo 92-51. **See Field Operations Memo 97-47A, Attachment A: Proration Examples.**

If *all* household members in an category 9 case are ineligible for FS benefits, the worker must:

- ◆ **On Day 1** enter the number of noncitizens eligible for the SSFSP in the Filing Unit Block in the FIW1 section of the category 9 Worksheet. *This two-digit entry in the Filing Unit Block will identify cases which contain SSFSP-eligible members; and*
- ◆ **On Day 2** close the case using AR 44.

Questions

If you have any questions, please have your Hotline designee call the Policy Hotline at (617) 348-8478. Systems questions should be directed to Customer Support Services at (617) 348-5290.
