

## E-Mail 2006-1: AU Closings Due to Double RSDI Income Summary

Following implementation of the Food Stamp COLA in January 2006, an error was identified that caused the closing of a total of 22 Food Stamp AUs. The source of the error was SSA miscoding of claim numbers, which resulted in the duplication on BEACON of RSDI income and the closing of those cases due to unearned income in excess of the grant amount. Please use the attached report in conjunction with the instructions below to reinstate the affected AU, review the AU's RSDI income to delete the duplicate record, and ensure that the AU receives the appropriate Food Stamp Supplement. Note that the grantee's SSN appears on the report but the duplicate record on BEACON may be for a different AP within the AU.

### Instructions

- 1) Reinstate on BEACON the closed Food Stamp AU listed on the report.
- 2) Review the AU's RSDI income in the Other Income Status window. For duplicate RSDI records, close the RSDI record that has a claim number ending in 'C' followed by another letter, and retain the RSDI record that has a claim number ending in 'C' followed by a number.  
**EXAMPLE:** A record that has a claim number ending in 'CB' must be deleted and a record that has a claim number ending in 'C1' must be retained.
- 3) Confirm on the 'S' screen of the BA option of the Mainframe that the retained record reflects the updated COLA benefit amount. If the updated amount doesn't appear, access the SVES on-line individual inquiry system for confirmation of the updated benefit amount and enter the correct amount in the Other Income Status window.
- 4) Issue a Food Stamp Supplement for the difference between the February 2006 benefit amount and the updated March benefit amount.
- 5) Annotate findings for the AU on the BEACON Narratives tab.
- 6) Continue with Verification and Interview Wrap up.

**Note: This report affects only the following offices: Davis Square, Framingham, Holyoke, Lawrence, Malden, Malden Centralized SSI, Milford, New Bedford, Newmarket Square, North Adams, Springfield Liberty, Taunton and Worcester.**

If you have any questions, your hotline designee may call the Policy Hotline at 617-348-8478.

2/23/2006